



3212 E. Hwy. 30 • P.O. Box 2110
Kearney, NE 68847
800-445-6621 • Fax: 308-234-3969
morriscookbooks.com
cookbook@morriscookbooks.com



What is Press-Ready?

Press-ready pages are:

- designed pages that require no extra alterations or typesetting.
- the correct size and margins.
- in the correct order with correct page numbers.
- furnished as a high-resolution file.

If furnished correctly, your pages are ready to print. The quality of the printed work is determined by the quality of your digital file. All pages of your cookbook must be furnished press-ready. This includes table of contents, personal pages, recipe pages, index, and any other pages for your cookbook.

PRESS-READY

Order Form & Pricing

for full-color pages

Only use this Order Form & Pricing if ALL cookbook pages are press-ready and in full-color. This includes: recipe pages, personal pages, table of contents, index, mail-order page, advertising, and any other pages of your cookbook.

- Submit all 4 pages of the *Press-Ready Cookbook Order Form*.
- Press-ready material must be created according to our margins and specifications. For details, print *Press-Ready Guide for Full-Color Cookbook Pages* from the *Download Center* of our web site.

Acceptable Press-Ready Material:

A file converted into a PDF (Portable Document Format) is the only digital format we will accept. For details on how to create a PDF and upload your file, see p. 8 of our *Press-Ready Guide for Full-Color Cookbook Pages*.

Do NOT use this Order Form & Pricing if:

- Only your cover and/or dividers are press-ready. Use our standard *Cookbook Order Form* included in our Cookbook Kit or print it from the *Download Center* of our web site.
- Your cookbook pages are all one-color (to be printed in black ink), except for photos or artwork in personal pages that you request to be printed in full-color. Please use our *Press-Ready Guide for One-Color Pages*, which is on our web site's *Download Center*.
- You used typensave.®

Other material to assist you:

- *Press-Ready Cover Guidelines* (if you intend to send a press-ready custom cover).
- *Press-Ready Divider Guidelines* (if you intend to send press-ready custom dividers).
- A signed *Release Form* must accompany your order if you submit any custom artwork, photos, or logos.

Visit the *Download Center* of our web site,
morriscookbooks.com to print material.



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PRESS-READY ORDER FORM

for full-color pages

PRINT CLEARLY WITH BLACK INK

For Office Use Only	
Book # _____	
Date Rcd _____	
<input type="checkbox"/> Rush	<input type="checkbox"/> Regular

3-23 WEB

Group _____ Organization Family Individual Business
 City _____ State _____ Zip _____ Day Phone (____) _____

Send Proofs to: Chairperson Alternate Shipping Address (Correspondence, including proof, will be sent to chairperson unless otherwise noted.)

CHAIRPERSON

Name _____
 Street Address _____ Apt. _____
 City _____ State _____ Zip _____
 Home # (____) _____ Work # (____) _____
 Fax # (____) _____ Cell # (____) _____
 E-mail _____
Required for proofs and correspondence

ALTERNATE – Required for Organizations

Name _____
 Street Address _____ Apt. _____
 City _____ State _____ Zip _____
 Home # (____) _____ Work # (____) _____
 Fax # (____) _____ Cell # (____) _____
 E-mail _____

E-mail chairperson cookbook discounts, special offers, and updates.
Guaranteed 100% privacy. Your info is never sold or rented. Unsubscribe any time.

E-mail me special offers from our sister companies:
 Simply Cookbooks – small cookbook orders (simplycookbooks.com)
 School Mate – planners & other school products (schoolmate.com)
 Morris Publishing – self-publishing (morrispublishing.com)

BILLING ADDRESS

Bill To _____
 Attn _____
 Mailing Address _____
 City _____ State _____ Zip _____
 Day # (____) _____ Fax # (____) _____
 E-mail _____

Required for shipment notification

SHIPPING ADDRESS – NO PO Boxes

Ship To _____
 Attn _____
 Street Address _____ Ste. _____
 City _____ State _____ Zip _____
 Day # (____) _____
 Check One: Commercial Residential address

> E-mail _____

COOKBOOK SPECIFICATIONS

PAGES _____ # BOOKS ORDERED _____ (100 minimum order)

- 1 page = 1 side of a sheet of paper.
- All pages (including blank pages) must be included in the total page count. Don't forget table of contents, personal pages, index, ad pages, etc.
- Do NOT include heavy or tabbed dividers in your page count.
- All pages will be printed on white paper.
- Provide signed *Release Form* if submitting custom art/photos/logos.

COVER STYLE

- Soft Cover Base Price (1-21 Pricing)
- Hardback Base Price (1-21 Pricing)
- Padded 3-Ring Base Price (1-21 Pricing)
 - Add EZel™ Bookstand in each Padded 3-Ring 80¢/book

COOKING HINTS – Place 16 **FREE** hint pages in the back of each cookbook **FREE**

RECIPE POCKET ENVELOPES – Place one in the back of each cookbook 20¢/book

Per book price

COVER DESIGN

Per book price

FRONT COVER WORDING

Wording for Cover Title _____ Typestyle _____
 Wording for Subtitle _____ Typestyle _____
 Wording on Spine _____ Typestyle _____
wording on spine for 3-Ring only Have art department select typestyles

FULL-COLOR STOCK COVER

Full-Color Stock Cover # _____ One ink color for title/subtitle _____ **FREE**
See covers online. If none provided, ink color shown in our guidebook/website will be used.

CUSTOM COVER – Skip entire section if ordering a full-color stock cover above.

Specify Custom Design Details: Provide signed *Release Form* if submitting custom art/photos/logos.

- Use press-ready art (enclose)
- Designer Series Cover Template # _____ (enclose photo; includes full-color printing) 25¢/book
- One-color cover template: C8 C9 (enclose photo)
- Design cover from our artwork, photos, or ideas (enclose material and provide written details)

Specify Ink Colors for Custom Front Cover Only (see in-house inks online or in Guidebook)

- One in-house ink color: specify ink _____ **FREE**
- Multi- or full-color: specify _____ 25¢/book
- Foil Stamping (in addition to other ink printing) – specify color: Gold Silver
 200 books = \$1.30/book; 300 books = 95¢/book; 500 = 65¢/book; 1,000 = 45¢/book; 2,000 = 35¢/book; 3,000 books = 30¢/book

Specify Custom Back Cover Printing – Will be white if no selection is made.

- One in-house ink color: Specify ink color _____ 15¢/book
 - Multi- or full-color: specify _____ 25¢/book
- Note:** Designer Series Covers include **FREE** matching full-color back covers as long as no changes are made.

BINDING & LINER OPTIONS

PRINTED LINERS ON INSIDE FRONT/BACK COVER (for hardback or 3-Ring only)

Note: Standard white liners will be used if printed liners are not ordered.

- Full-color stock liner: L1a L5 35¢/book
- Provide signed Release Form if submitting custom art/photos/logos.*
- Custom one-color design (enclose art): specify ink _____ 25¢/book
- Custom multi- or full-color design (enclose art; enclose signed waiver, available on website) 55¢/book

PLASTIC COMB BINDING (for soft cover or hardback only) **FREE**

Choose color: Black Blue Brown Hunter Maroon Navy Red White

- Optional** Imprinted Plastic Comb
 100 - 299 books = \$1.60/book; 300 - 499 books = 75¢/book; 500+ books = 30¢/book

Wording on Comb Binder _____

Imprint ink color _____ Imprint Typestyle _____

DIVIDER SELECTION

**Per book
price**

Dividers for 3-Ring cookbooks will be placed in the back of each book. Dividers for soft cover and hardback cookbooks are individually packaged. They can be easily inserted by the end user of the book.

FULL-COLOR STOCK DIVIDER SET

- Non-Tabbed* Full-Color Stock Divider Set # _____ (on heavy-weight paper)35¢/book _____
- Tabbed* Full-Color Stock Divider Set # _____ for hardback (on heavy-weight paper)70¢/book _____
- Tabbed* Full-Color Stock Divider Set # _____ for 3-ring (on heavy-weight paper)60¢/book _____

CUSTOM DIVIDER SET – Skip entire section if ordering a full-color stock divider set above.

Specify Divider Style

- Non-Tabbed* Dividers on regular weight white paper included in page file. _____
- Non-Tabbed* Heavy Custom Dividers# dividers _____ x 10¢/divider (per book) _____
- Tabbed* Custom Dividers for hardback.....# dividers _____ x 25¢/divider (per book) _____
- Tabbed* Custom Dividers for 3-ring# dividers _____ x 20¢/divider (per book) _____

Specify Paper Color: Blue Canary Cream Gray Green Pink White

Specify Custom Design Details: *Provide signed Release Form if submitting custom art/photos/logos.*

- Use press-ready art (enclose)
- Designer Series Divider Template # _____ (enclose photos and provide wording)
- One-color divider template: D500 (enclose photos) D511 D513a (enclose photos)
- Design dividers from our artwork, photos, or ideas (enclose material and provide written details)

Specify Ink Colors for Custom Divider Fronts Only (see in-house inks online or in Guidebook)

- Black ink **FREE** _____
- One in-house ink color: specify ink _____ # dividers _____ x 5¢/divider (per book) _____
- Multi-color: specify inks _____, _____, _____ # dividers _____ x 15¢/divider (per book) _____
- Full-color printing# dividers _____ x 15¢/divider (per book) _____
- Designer Series Divider Template (full-color printing)# dividers _____ x 15¢/divider (per book) _____

Specify for Custom Divider Backs Only

- Blank – keep the backs of our custom dividers blank **FREE** _____
- Print 8 **FREE** pages of standard Helpful Hints on the back of our custom dividers..... **FREE** _____
- Print custom backs in one-color – same ink as divider fronts (enclose material) # dividers _____ x 5¢/divider (per book) _____
- Print custom backs in multi- or full-color (enclose material)..... # dividers _____ x 15¢/divider (per book) _____

TOTAL ALL PRICES HERE TO FIGURE COST PER BOOK

PRODUCTION TIME

**Per order
price**

- Press-Ready Production Time of 35-45 business days (7-9 weeks)
- RUSH** Service of 25 business days (5 weeks)
RUSH orders incur a 20% upcharge or \$200 minimum charge (whichever is greater).

All orders are subject to sales tax. An exempt form must be provided or the customer is liable for sales tax charges.

Coupon Discounts (attach coupon to order form) X _____ = (_____)
discount # of books Subtract amount

SIGNATURE REQUIRED on the Order Agreement page.
 If you have special instructions, please write them on that page.

**Families, Individuals, and
 Businesses must include
 a 50% down payment.**

If you have special instructions, write them here or attach to order form. _____

ORDER AGREEMENT

TERMS: Morris Press Cookbooks, hereinafter referred to as the Company, agrees to publish an original, custom cookbook in accordance with information furnished on this order form. The purchaser, hereinafter referred to as the Customer, agrees to furnish all recipes and custom material to be published in the Customer's cookbook. This order form is a binding contract between the Company and the Customer. If the Customer cancels, the Customer is responsible for any preparation and production cost incurred by the Company. The Company reserves the right to accept or reject all orders or cancel any order in production for cause. The parties agree that the validity, construction, and performance of this Contract shall be governed by the laws of the State of Nebraska. The Customer hereby irrevocably submits generally and unconditionally to the jurisdiction of any court of competent jurisdiction in Nebraska for any dispute concerning or related to the Contract. The Customer further agrees that any action arising from the terms of this Contract shall be filed exclusively in a court of competent jurisdiction in Nebraska. Customer further consents to venue in Nebraska and waives any rights to challenge venue in Nebraska.

PAYMENT: Credit terms apply to recognized non-profit organizations, subject to our approval. One-half of the total bill will be due 37 days from ship date with the balance due 90 days from ship date. Families, individuals, businesses, orders from APO and FPO addresses, and others are required to pay one-half the cost at the time the Customer sends the order, with the balance due before books are shipped. Accounts more than 90 days past due are subject to 1.33% interest per month (16% per annum). If collection services are needed to collect overdue accounts, the Customer is liable for any fees incurred. All orders are subject to sales tax. An exempt form must be provided or the customer is liable for sales tax charges.

PRODUCTION: The Company's production time for press-ready books is 35-45 BUSINESS DAYS. Production time begins the day *after* the Company receives the complete order. The Company reserves the right to adjust production schedules due to heavy seasonal demands, shortages, strikes, or any other reasonable causes whatsoever. **Rush Service:** If the Customer uses RUSH Service of 25 business days (5 weeks), a 20% upcharge (\$200 minimum) will be incurred. *Full terms of the Company's normal and RUSH production are stated in our Cookbook Publishing Guide and apply to this contract.*

SHIPPING: The Company prepays freight on all orders, with shipping charges added to the Customer's invoice. The Customer will receive 3% **FREE** cookbooks which, when sold, will help defray normal shipping charges. Orders are normally shipped via UPS or truck line to one address. Shipments to AK, HI, and APO/FPO addresses will be sent the most economical way. As is customary in the printing trade, all orders are subject to a 10% overrun and underrun and will be shipped and billed accordingly. The Customer's cookbook is a custom manufactured product; therefore, under no circumstances are books to be returned without the Company's written approval. Books damaged in shipping must be reported within 7 days. Defects in books, not due to shipping damage, must be reported to the Company within 90 days. The Company reserves the right to repair, replace, or credit defective books.

ERRORS & CHANGES: The Company will endeavor to do its best to produce error-free cookbooks. The Company may use its judgment on design of artwork and cover if no definite instructions are given. Material submitted inadequately by the Customer or inadequate proofing by the Customer may result in errors that are not the Company's fault. The Company cannot be held responsible for changes after the book is in production. Changes can be made if a reprint is ordered.

INDEMNIFICATION: The Customer warrants that releases have been obtained to reproduce any and all copyrighted or trademarked material submitted for reproduction. The Customer shall defend, indemnify, and hold the Company, its subsidiaries, and its authorized representatives, harmless against all claims, suits, costs, damages, judgments, attorney fees, license fees, settlements or expenses incurred, claimed, obtained or sustained by third parties, whether for intellectual property infringement (including copyright and trademark infringement), dilution, misappropriation, or otherwise, because of the manufacture, use, marketing, or sale of the cookbooks.

Order form must be signed by two representatives, even if paid in full. Submit with your recipes and any other required material.

Complete all information below, including 2 unrelated adult signatures responsible for payment (only 1 needed for family cookbooks).

We (the Customer) have read and agree to the Order Agreement above and authorize the Company to print a cookbook according to the specifications on this order form. We understand it is our responsibility to make sure the bill is paid. **Please print neatly and sign.**

Name 1 _____ Signature ^X _____
Home Address _____ City _____ State _____ Zip _____ Date _____
Cell Phone (_____) _____ Day Phone (_____) _____

Name 2 _____ Signature ^X _____
Home Address _____ City _____ State _____ Zip _____ Date _____
Cell Phone (_____) _____ Day Phone (_____) _____

Organization _____

Credit terms apply to recognized non-profit organizations, subject to our approval (credit application may be required); otherwise 50% down payment is due with the order.

PRESS-READY SOFT COVER PRICES

for full-color pages



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**Prices Effective
July 1, 2022**

A page is defined as **one side of a sheet of paper**. One sheet of paper is 2 pages, e.g., a 100 page book has 50 sheets of paper. Be sure to count **ALL** pages in the cookbook, including any blank pages. **DO NOT** count dividers; they are priced separately (see Optional Features Pricing). **NOTE:** Prices subject to change. Check our website or call for current pricing. For more than 142 pages, contact us for pricing.

# Books ▶ # Pages ▼	100	200	300	400	500	600	700	800	900	1000	1500	2000	3000
up to 66	6.20	4.60	4.50	4.40	4.30	4.25	4.20	4.15	4.10	4.05	4.00	3.95	3.90
68 pages	6.26	4.66	4.56	4.46	4.36	4.31	4.26	4.21	4.16	4.11	4.06	4.01	3.96
70 pages	6.32	4.72	4.62	4.52	4.42	4.37	4.32	4.27	4.22	4.17	4.12	4.07	4.02
72 pages	6.38	4.78	4.68	4.58	4.48	4.43	4.38	4.33	4.28	4.23	4.18	4.13	4.08
74 pages	6.44	4.84	4.74	4.64	4.54	4.49	4.44	4.39	4.34	4.29	4.24	4.19	4.14
76 pages	6.50	4.90	4.80	4.70	4.60	4.55	4.50	4.45	4.40	4.35	4.30	4.25	4.20
78 pages	6.56	4.96	4.86	4.76	4.66	4.61	4.56	4.51	4.46	4.41	4.36	4.31	4.26
80 pages	6.62	5.02	4.92	4.82	4.72	4.67	4.62	4.57	4.52	4.47	4.42	4.37	4.32
82 pages	6.68	5.08	4.98	4.88	4.78	4.73	4.68	4.63	4.58	4.53	4.48	4.43	4.38
84 pages	6.74	5.14	5.04	4.94	4.84	4.79	4.74	4.69	4.64	4.59	4.54	4.49	4.44
86 pages	6.80	5.20	5.10	5.00	4.90	4.85	4.80	4.75	4.70	4.65	4.60	4.55	4.50
88 pages	6.86	5.26	5.16	5.06	4.96	4.91	4.86	4.81	4.76	4.71	4.66	4.61	4.56
90 pages	6.92	5.32	5.22	5.12	5.02	4.97	4.92	4.87	4.82	4.77	4.72	4.67	4.62
92 pages	6.98	5.38	5.28	5.18	5.08	5.03	4.98	4.93	4.88	4.83	4.78	4.73	4.68
94 pages	7.04	5.44	5.34	5.24	5.14	5.09	5.04	4.99	4.94	4.89	4.84	4.79	4.74
96 pages	7.10	5.50	5.40	5.30	5.20	5.15	5.10	5.05	5.00	4.95	4.90	4.85	4.80
98 pages	7.16	5.56	5.46	5.36	5.26	5.21	5.16	5.11	5.06	5.01	4.96	4.91	4.86
100 pages	7.22	5.62	5.52	5.42	5.32	5.27	5.22	5.17	5.12	5.07	5.02	4.97	4.92
102 pages	7.28	5.68	5.58	5.48	5.38	5.33	5.28	5.23	5.18	5.13	5.08	5.03	4.98
104 pages	7.34	5.74	5.64	5.54	5.44	5.39	5.34	5.29	5.24	5.19	5.14	5.09	5.04
106 pages	7.38	5.78	5.68	5.58	5.48	5.43	5.38	5.33	5.28	5.23	5.18	5.13	5.08
108 pages	7.42	5.82	5.72	5.62	5.52	5.47	5.42	5.37	5.32	5.27	5.22	5.17	5.12
110 pages	7.46	5.86	5.76	5.66	5.56	5.51	5.46	5.41	5.36	5.31	5.26	5.21	5.16
112 pages	7.50	5.90	5.80	5.70	5.60	5.55	5.50	5.45	5.40	5.35	5.30	5.25	5.20
114 pages	7.54	5.94	5.84	5.74	5.64	5.59	5.54	5.49	5.44	5.39	5.34	5.29	5.24
116 pages	7.58	5.98	5.88	5.78	5.68	5.63	5.58	5.53	5.48	5.43	5.38	5.33	5.28
118 pages	7.62	6.02	5.92	5.82	5.72	5.67	5.62	5.57	5.52	5.47	5.42	5.37	5.32
120 pages	7.66	6.06	5.96	5.86	5.76	5.71	5.66	5.61	5.56	5.51	5.46	5.41	5.36
122 pages	7.70	6.10	6.00	5.90	5.80	5.75	5.70	5.65	5.60	5.55	5.50	5.45	5.40
124 pages	7.74	6.14	6.04	5.94	5.84	5.79	5.74	5.69	5.64	5.59	5.54	5.49	5.44
126 pages	7.78	6.18	6.08	5.98	5.88	5.83	5.78	5.73	5.68	5.63	5.58	5.53	5.48
128 pages	7.82	6.22	6.12	6.02	5.92	5.87	5.82	5.77	5.72	5.67	5.62	5.57	5.52
130 pages	7.86	6.26	6.16	6.06	5.96	5.91	5.86	5.81	5.76	5.71	5.66	5.61	5.56
132 pages	7.90	6.30	6.20	6.10	6.00	5.95	5.90	5.85	5.80	5.75	5.70	5.65	5.60
134 pages	7.94	6.34	6.24	6.14	6.04	5.99	5.94	5.89	5.84	5.79	5.74	5.69	5.64
136 pages	7.98	6.38	6.28	6.18	6.08	6.03	5.98	5.93	5.88	5.83	5.78	5.73	5.68
138 pages	8.02	6.42	6.32	6.22	6.12	6.07	6.02	5.97	5.92	5.87	5.82	5.77	5.72
140 pages	8.06	6.46	6.36	6.26	6.16	6.11	6.06	6.01	5.96	5.91	5.86	5.81	5.76
142 pages	8.10	6.50	6.40	6.30	6.20	6.15	6.10	6.05	6.00	5.95	5.90	5.85	5.80

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72 pages	8.58	6.23	6.08	5.93	5.68	5.53	5.48	5.43	5.38	5.23	5.18	5.13	5.08
74 pages	8.64	6.29	6.14	5.99	5.74	5.59	5.54	5.49	5.44	5.29	5.24	5.19	5.14
76 pages	8.70	6.35	6.20	6.05	5.80	5.65	5.60	5.55	5.50	5.35	5.30	5.25	5.20
78 pages	8.76	6.41	6.26	6.11	5.86	5.71	5.66	5.61	5.56	5.41	5.36	5.31	5.26
80 pages	8.82	6.47	6.32	6.17	5.92	5.77	5.72	5.67	5.62	5.47	5.42	5.37	5.32
82 pages	8.88	6.53	6.38	6.23	5.98	5.83	5.78	5.73	5.68	5.53	5.48	5.43	5.38
84 pages	8.94	6.59	6.44	6.29	6.04	5.89	5.84	5.79	5.74	5.59	5.54	5.49	5.44
86 pages	9.00	6.65	6.50	6.35	6.10	5.95	5.90	5.85	5.80	5.65	5.60	5.55	5.50
88 pages	9.06	6.71	6.56	6.41	6.16	6.01	5.96	5.91	5.86	5.71	5.66	5.61	5.56
90 pages	9.12	6.77	6.62	6.47	6.22	6.07	6.02	5.97	5.92	5.77	5.72	5.67	5.62
92 pages	9.18	6.83	6.68	6.53	6.28	6.13	6.08	6.03	5.98	5.83	5.78	5.73	5.68
94 pages	9.24	6.89	6.74	6.59	6.34	6.19	6.14	6.09	6.04	5.89	5.84	5.79	5.74
96 pages	9.30	6.95	6.80	6.65	6.40	6.25	6.20	6.15	6.10	5.95	5.90	5.85	5.80
98 pages	9.36	7.01	6.86	6.71	6.46	6.31	6.26	6.21	6.16	6.01	5.96	5.91	5.86
100 pages	9.42	7.07	6.92	6.77	6.52	6.37	6.32	6.27	6.22	6.07	6.02	5.97	5.92
102 pages	9.48	7.13	6.98	6.83	6.58	6.43	6.38	6.33	6.28	6.13	6.08	6.03	5.98
104 pages	9.54	7.19	7.04	6.89	6.64	6.49	6.44	6.39	6.34	6.19	6.14	6.09	6.04
106 pages	9.58	7.23	7.08	6.93	6.68	6.53	6.48	6.43	6.38	6.23	6.18	6.13	6.08
108 pages	9.62	7.27	7.12	6.97	6.72	6.57	6.52	6.47	6.42	6.27	6.22	6.17	6.12
110 pages	9.66	7.31	7.16	7.01	6.76	6.61	6.56	6.51	6.46	6.31	6.26	6.21	6.16
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