Follow These 6 Easy Steps:

1. Type or neatly print text directly on space provided or attach a separate sheet with title and text. Do NOT use cursive or all capital letters if typing. If printing, use a pen, NO pencil.

2. Do not exceed 320 words per page (equals 38 lines if filling entire page with text; submit less text if page includes photos/artwork).

3. Fill in the page title (e.g., “Dedication,” “History,” “continue” if a continuation of previous page, “none” if there is no page title).

4. Indicate on template where photos/artwork should be positioned, their size, and if they are to be printed in black ink or in multi- or full-color. We will enlarge or reduce photos/artwork, if needed. Note: See our cookbook price sheet, web site, or order form for photo prices.

5. Send digital photos/artwork (tiff or eps files at 300 dpi preferred) or original photos/artwork – NO polaroids, photocopies, ink-jet printouts, or published photos or artwork.

6. Complete the entire Personal Pages section of the order form. Indicate your choice of artwork and complete the Title Page, Personal Pages, Mail Order Page, and Index area.

Special instructions on artwork, photos, or text:

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