

# COVER INFORMATION SHEET



Organization \_\_\_\_\_

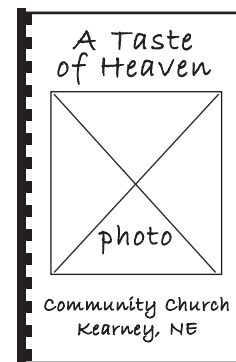
City/State \_\_\_\_\_

Book # \_\_\_\_\_

Provide wording for cover title and subtitle (and spine for 3-Ring) on the Cookbook Order Form. Indicate placement of wording and artwork or photos on the appropriate template.

Information on this sheet will be printed on the front cover as specified by you.

1. Complete the info above.
2. Indicate placement of photo or artwork on the correct cover template. **DO NOT** tape/glue photo or artwork to this sheet. Enclose your photo/artwork or upload or e-mail a digital file.
3. Indicate placement of wording on the template. Other wording you may want to include are organization name, city, and state.
4. If you need a line drawing made, include the necessary instructions or artwork with this sheet. **DO NOT** draw it on this sheet.
5. Use the CORRECT cover template (soft cover, hardback cover, or 3-Ring).
6. If you have any additional instructions, please attach them to this sheet.



If you have decided to use **your own artwork**, please review our *Press-Ready Cover Guidelines* for more instructions. Go to the Download Center of our web site, [www.morriscookbooks.com](http://www.morriscookbooks.com).

See next page for **3-Ring Binder template.**

# 3-RING BINDER

*Complete steps 1 through 6 – see the first page.*

Organization \_\_\_\_\_

City/State \_\_\_\_\_

Book # \_\_\_\_\_

## 3-Ring Spine

Indicate your spine wording below. This is what you will see as it sits on a shelf. You could include the cookbook title and/or your organization name.

3-Ring Spine

3-Ring Cover